

Curdrige Reading Room and Recreation Ground Charity

Minutes of meeting on 7th November 2016

Those attending: Elaine Flower, David Picton-Jones, Sheila McCarty, Penny Gregory, Ian Hine, Emma Downer.

Welcome – Meeting started at 19:32

Please note – these minutes have been typed to record discussions under the relevant heading and not necessarily in the order in which they were discussed at the meeting.

2. Minutes of last meeting - Signed as correct.

3. Matters Arising from last meeting – all to be discussed in main agenda or through reports submitted prior to meeting.

4. House

Please see Ian's monthly report, circulated by email.

Additional discussion points resulting from report:

Lease – Emma attended the recent SGHQ meeting where Jon Woodman updated (via email) that the lease is with Girl Guiding HQ for their agreement.

Lunch Club tables – Ian will contact WI / Inner Wheel to see if there are any volunteers to help put up the tables for the Lunch Club. There is a possibility that the Parish Councillors will also help.

Amy's replacement – No formal applications received as yet. Closing date 17th November, interviews 22nd and 23rd November. Emma and Ian to work together to check holiday owed to or by Amy at her finish date (28th November).

Skinner Field gate replacements – David has reminded Larry that work needs to be completed as soon as possible. David to ask Larry to finish the gates and also the Skinner Field signs by the end of November otherwise we shall give job to someone else.

Cricket Club nets – Auction contact to remove.

5 Finance

£37131.51 CAF Gold / £816.30 CAF Cash / £73654.27 Virgin

Penny to check with Alliot Wingham to see if they're happy to audit our accounts again this year.

6 Grounds

Skinner Field hedges – Elaine has spoken to John Clements about hedge requirements to cut inside of the hedges. John will prepare a quote to complete this work, probably needs to be done once a year.

Electricity cable in hedge – Happy that cable not connected. **Closed.**

7 Miscellaneous

Curdrige Show – We may have enough volunteers to form a committee to run the Show in 2017. Elaine is meeting with Lucy McNeil on 8th November to give her more information on what is involved in running a successful Show. This is with a view to Lucy (and friends) supporting the extended Show committee. David also has a contact who has been associated with the Graze festival in Twyford. Elaine will let us know how she gets on with meeting the ladies first.

Church - David liaising with Roger Ball. Meeting will be organised for after Christmas as Roger is on holiday.

8 Redevelopment

David spoke to Kevan about PC article in Parish Magazine – no names forthcoming although the suggestion is that three parties have expressed their concerns about the redevelopment. Kevan suggested that there may be residents in the village who are more vocal about their opposition to the project. We expect this. The Trustees are confident that we have exhausted all options and have taken consideration of all ideas and opinions to date. We also have evidence to show the intricate process that we have followed. David confirmed to Kevan that we would continue to publish articles in the Parish Magazine.

Garfield and Weston - Ongoing

Entrust - Ongoing

We need to understand project costings from Robert before we can target our grant applications for matching amounts.

VAT – Elaine explained how we would be subject to paying VAT if we started to pay invoices now. We need to speak to Robert, a project manager, or even set up an entity through which invoices can be paid and VAT reclaimed. This entity should exist until the end of the build of the new Reading Room. Agreed to check with Robert (meeting arranged Friday 18th November, 10am). Elaine has written to Roger Sherliker and Nick Vaughan to ask them for an idea as to what they think their costs are likely to be. Additional meeting planned (non-public) for 29th November for all Trustees to meet and clarify understanding and way forward after Robert's meeting.

David has met with the Cricket Club to bring them up to date on the redevelopment project progress.

9 AOB

Sheila and David completed H&S walkaround this afternoon and have noted various issues in the building. Sheila to complete paperwork and pass to Ian for action.

Meeting closed 21:43

Meeting dates in 2016

5 December