

Minutes of meeting on 5th January 2015

Those attending; Penny Gregory, Elaine Flower, David Picton-Jones, Ian Hine and Emma Downer

1. Welcome – Meeting started at 19:32

Please note – these minutes have been typed to record discussions under the relevant heading and not necessarily in the order in which they were discussed at the meeting.

2. Minutes of last meeting - Signed as correct.

3. Matters Arising from last meeting – all to be discussed in main agenda or through reports submitted prior to meeting.

4. House

Light to be installed outside kitchen door – Ian spoke with Rob Wedge and they talked about various options but no definite decision made yet. There is a light that isn't working in the same area. **Ian to check light and liaise with Rob with view to installing solar powered light.**

Annual Hire Agreements – CADG and Friendship club are still to return their paperwork – **Ian will chase and have returned by end of month.** Ian plans to offer the Bishop Auction an AHA (**Ian and David meeting Bishop's 6/1 to talk about ongoing bank payment issues**). **Ian to send out copy of AHA** – need to make it more appealing for clubs to sign. We also need to ensure that groups realise the benefits to them of signing.

Cleaners – **Ian to chase Rattue** to clean path and provide a quote for ad-hoc cleaning.

Networking event – Agreed to remove from agenda and for Ian to report when any news from the interested hirer.

Football Subscriptions – Ian is still planning to meet with the football team once training has resumed - **ongoing**

Recreation Ground & School use – Ian meeting Sally Wood after Christmas - **ongoing**

Defibrillator – Elaine is in liaison with Rotary to organise a training session to which regular hirers will be invited. Elaine has asked Rotary to provide details on how to check the actual machine as we need to monitor daily. Once we know what checks need to be made, we will publicise – **ongoing.**

Advertising on Skinner Field – Ian has contacted Duncan to get regulations on size and position – **David, Elaine and Ian to prop up a test board to check best location and size on 8 January - ongoing**

5. Finance

Bank balances £567.10 / £28467.79

Emma to email Lyndsey for Show accounts and also Mandy to ask if she would be our auditor this year.

PRS / PPL licensing – We need to add a clause into our AHA's and booking forms to pass the responsibility to our hirers to ensure they have the appropriate licences for their activities. **Emma to organise PRS general tariff licence if less than £150 otherwise consult.** After lots of investigation, it has been determined that we do not require a PPL licence.

6. General

Meeting dates – Agreed to meet 22 July and NOT 6 July or 3 August.

SGHQ lease – this is due for renewal in September 2015. We will await contact from SGHQ. **Emma to contact SGHQ committee to confirm that we are happy to work together, just let us know when.**

Leaflets - Ian has not yet received the new logo so has gone ahead and printed leaflets with the existing logo. Agreed to remove from this agenda.

Wifi - Booster installed - **Closed**

Post CIO – still query over Skinner Field which Elaine continues to chase– **ongoing**

7 Grounds

Fence stakes – Ian Stockdale has completed = **Closed**

Bramble clearance – Parkers due to return to clear remaining brambles - **ongoing**

Annual tree review – MJC will complete this work – booked 9 January – **ongoing**

CCC Nets and base – Mowing is still an issue. **Ian needs to contact Piers about CCC fixtures so will mention then.**

SSE Trees – Works completed - **Closed**

8 Miscellaneous

Curdrige Show – Elaine met with the organisers of the ‘Road to Agincourt’ event that is being run in Bishops Waltham on the same day as the Show. The event is based around a re-enactment battle which will be repeated on both days. There doesn’t seem to be any real conflict with the two events although Elaine will keep in contact with them with a view to harmonising traffic plans and possibly organising some kind of ‘cross publicity’. Code 9 will be providing personnel at both events although Dan will be attending our Show.

9 Redevelopment

Potential conflict of interest – Emma declared a potential conflict of interest but after discussion, it was felt that the link between parties was not relevant and could be disregarded.

After many hours of investigation, discussion and thought by the trustees, Robert Jackson and Roger Sherliker, we now feel in a position to meet with three developers who have expressed an interest in our project. We have received a reference for Tony Burton from Barnham Parish Council which was very favourable. Roger Sherliker will be arranging for us to meet the three interested developers – **dates given to Elaine to pass over to Roger.**

10 AOB

Meeting reports – We talked about how to best prepare for our monthly meetings to make the most of Ian’s booking and hiring knowledge. Elaine offered to help Ian to initiate a report which will capture:

New enquiries

Where they are from – phone, website, Facebook etc

Conversions to hires

If not converted, reason why

If converted, the value of the hire either in hours or money

Any concerns or feedback received

Overflow to SGHQ – any patterns? Value of monetary loss to the RR?

How much we are losing by rearranging hires to accommodate CADG

Ian will arrange a report. Emma will send agenda and minutes a week before the meetings to prompt updates.

Meeting closed 22.20

Meeting dates

Monday 5th January

Monday 2nd February

Monday 2nd March

Tuesday 7th April

AGM Tuesday 14th April 2015

Tuesday 5th May

Monday 1st June

Wednesday 22 July

Monday 7th September

Tuesday 6th October

Monday 2nd November

Monday 7th December

Long Term Projects

Record of volunteers, volunteer contracts

Grants