

Curdrige Reading Room and Recreation Grounds

Minutes of meeting on 7th December 2015

Those attending; Penny Gregory, Elaine Flower, David Picton-Jones, Ian Hine, Emma Downer

In addition: Joanne Furby, Jenny Whittle and Kevan Bundell (all representing the Parish Council)

1. Welcome – Meeting started at 19:35.

Please note – these minutes have been typed to record discussions under the relevant heading and not necessarily in the order in which they were discussed at the meeting.

1a. Public meeting - Kevan spoke about the need for the PC to have rolling bookings at the Reading Rooms on the first and third Thursdays of each month. He acknowledged the movement of these meetings for elections, the Show and CADG performances. We agreed that the relationship between the PC and RR is strong and in everyones interests to maintain such. The number of public attendees at the PC meetings varies and is unpredictable. There is a clash with a PC meeting and the CADG dress rehearsal date in June (CADG Shakespeare production). **Ian to liaise with CADG to move if possible.** If the Billiard Room is not available, PC will move into the Committee Room where Ian will arrange the removal of tables and replace them with chairs. Ian will continue liaising with Jenny on this. **Ian to speak to Jenny to suggest that PC bookings are amended to a start time of 6.45pm as their public meetings start at 7pm.**

The RR acknowledged grateful thanks to the PC for funding the playground report. There is one repair that we are following up.

Joanne asked about the installation of outdoor fitness equipment on the RR site, funded by the PC. All present liked the idea although we are mindful of timing. Any new playground on the RR/Skinner Field site is likely to be in the existing Skinner Field. WCC are out of funding at the moment but this is likely to be available again in the new year. We spoke about Child Protection concerns which may be elevated with adults exercising near a children's playground. Jenny has overseen previous installations where equipment is sited far enough away and appropriate signage is erected. We will engage Lynne Newton at the time of planning to ensure the best positioning of the playground and fitness equipment with regard to trees.

PC representatives left 20.05.

2. Minutes of last meeting - Signed as correct.

3. Matters Arising from last meeting – all to be discussed in main agenda or through reports submitted prior to meeting.

4. House

Please see Ian's monthly report, circulated by email.

Additional discussion points resulting from report:

CADG - there were some issues with car parking on production nights with visitors being blocked in as well as RR lane being busy. This adds fuel to our need for additional car parking spaces within the redevelopment of the site. There was no negative feedback after the event despite several issues.

Trailer training - This is not a regular occurrence at present. WCC waste collection lorry was witnessed driving over the bollards used by the training company. **Ian to raise with WCC.**

Blue Roll - Lunch club have requested that blue roll is reinstated in the main kitchen. **Ian to organise with signage to confirm that blue roll should not be moved or taken out of the kitchen.**

Minutes of the RR meetings will be PDF'd and loaded onto the RR website - DPJ's signature not to be included.

Website - Ian would welcome any feedback.

Gents hand-dryer - Agreement that the dryer should be replaced. **Ian to contact Rob Wedge.**

RagBag - Alpha Recycling have provided new contract details to Ian. They will come and collect the existing bin and donations.

Hire interruptions - Hirers are arriving early for their bookings and in some cases, have been rude to people in the rooms before their hire begins. **Ian to organise 'Meeting in Progress' signs.**

Weekend emergency plans - Ian to act as a filter to RR calls on the weekends but will contact other trustees when appropriate. Ian will ensure future bookings will have all telephone numbers recorded on the Gmail calendar - **Close**

Louisa - Ian has asked Louisa for her availability over the Christmas holidays, matching Amy's leave with hirers in the halls.

eBay - Grafton china to be listed as collection only, sold as seen.

External light - Rob Wedge to be asked to install additional light overlooking carpark.

Cricket nets - Ian has chased Piers for the removal of the nets

Holiday years - Ian spoke to Amy about re-aligning her holiday year with the calendar year - **Emma to write letter to confirm.**

Miniatures / Inner Wheel - no further issues - **Closed.**

5 Finance

£29136.18 CAF Gold / £1466.65 CAF Cash

Issues with Bishop payments - Helen and Jim are taking over the Auction accounts from Julie and Bill with effect from the beginning of January. Payments up to date including them reimbursing us for bank charges.

Show donation - Elaine has chased the Show cheque.

Meeting dates agreed - see end of minutes.

6 Grounds

Replacement gates on Skinner Field - No invoice yet received from Gamblin's. Agreed to close and await contact.

Cars have been removed by Silverlake - **Closed.**

Larry's trailer - Larry ended up being £900 short on replacing his trailer plus £100 for his insurance excess. Committee agreed to reimburse Larry £1000. **Ian will liaise with Larry for an invoice / paper trail so that we are covered for end of year accounts.**

Broken bench - Ian to send paperwork to Elaine - **Elaine will chase Mr McKeowen.**

John Clements - **Emma to email and thank for this years work, same again next year please!**

7 Miscellaneous

Curdridge Show – Elaine has spoken to Jackie, Christine, Ann/Anne and Larry who are all happy to be involved in a fundraising event next July. Elaine talked through her ideas which included music for the tea party on the Sunday, parking on the field, asking Lyndsey to do the accounts, keep numbers under 500 to avoid additional insurance and selling alcohol from the RR building (we would need to ask CCC not to open their bar on the same evening). This plan could easily be weatherproof especially if there is no horticultural event. Elaine proposed using a different website to the Curdridge Show so as to avoid confusion over the Show being postponed for one year. We would also need to organise security for the barn dance and the watch of the marquee. Elaine will write an article for the Parish Magazine to confirm that the Show is postponed for 2016 - event team meeting to be organised in January.

SGHQ lease - Elaine has approached Nick Vaughan for advice on preparing a document to extend the lease.

Skinner Field - we have received a letter containing the Land Transfer document which acknowledges the CIO as the owners of the Skinner Field.

8 Redevelopment

Elaine has received a call from Steven Short, a local developer who has heard that our project has stalled. He has a reputation for being an environmentally friendly builder. **Elaine to arrange meeting.**

We are awaiting contact from Guy Macklin who is trying to gain information from Tony/Adam at Metis.

David Ashe has also found a new developer who is interested in our project - they are 'on hold' at present.

9 AOB

We would very much like to recruit additional trustees to work alongside us through the redevelopment project. DPJ to draft article for the Parish Magazine.

Meeting closed 22:08

Meeting dates in 2016

4 January

2 February

7 March

4 April

3 May

6 June

4 July

1 August

5 September

3 October

7 November

5 December